



**INTERCOLLEGIATE
BROADCASTING
SYSTEM**

507 FIFTH AVENUE NEW YORK 17, N. Y. MURRAY HILL 2-8288

WRUC, Union College
Schenectady 8, New York
April 6, 1949

Miss Barbara Ungerleider
Station WCRS
Smith College
Northampton, Mass.

Dear Miss Ungerleider:

On April 30 and May 1, the Intercollegiate Broadcasting System will hold its Spring Regional Meeting at WRUC, Union College, Schenectady, for its member stations. We are extending this invitation to colleges in the area to send one or more student representatives to this meeting to explore the possibility of establishing a carrier current station on their campuses.

Briefly, campus "carrier current" stations are operated by the students to produce programs, usually of professional quality, for their own experience and for the entertainment of the campus residents. About one hundred men's and women's colleges and universities throughout the country operate such stations. In this Region they include Clarkson, Rochester, Champlain, Cornell, Samson, St. Lawrence, Union, R.P.I., Keuka, and Bard. No license is required from the Federal Communications Commission and programs are received by students on their standard radio receivers without any attachments. Stations may be put in operation for as little as \$200, although the installation at WRUC, for instance, has grown to a value of \$20,000.

If you are able to send several observers, we suggest that they be chosen according to their interests in radio, such as programming, business, and technical (a knowledge of electronics is not essential). We would particularly like to invite a member of your faculty or administration to meet with Union's Coordinator of Student Activities, Mr. Wilford H. Ketz. Mr. Ketz was the faculty advisor of WRUC while it was being planned and built, and can probably make suggestions of value from the administrative side to schools thinking of establishing a campus radio station.

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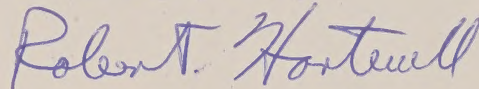
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From IBS
April 6, 1949

The group will meet at noon on April 30 for an informal inspection of the WRUC studios. In the evening the member station representatives will hold their business meeting, while department heads from the stations will hold discussion groups in which your observers are invited to join. Sunday morning and early afternoon will again be an informal discussion of individual station problems.

We would appreciate a reply as soon as possible as to whether or not your school will be represented. If you wish, we will make reservations for your party at the Hotel Van Curler. To aid in this and other planning we would appreciate as soon as possible an estimate of the number of representatives you expect will attend. We are sending a copy of this letter to the Chairman of your student body, but would appreciate a reply from a member of the administration so that we may know your official standing. If we can be of assistance in any way, please do not hesitate to call upon us.

Sincerely yours,



Robert Hartwell
IBS Representative
WRUC, Union College

RH:CH

PS.

We hope this letter serves as an effective invitation for several of your staff to attend this meeting.

RH



FROM:

TO: Robert Hartwell, I.B.S. Representative
WRUC, Union College
Schenectady 8, New York

The following representatives will attend the Regional
IBS meeting at WRUC on April 30 and May 1.

<u>NAME</u>	<u>DUTY IN STATION</u>	<u>MEMBERSHIP IN FRATERNITY</u> <u>HAVING CHAPTER AT UNION</u>
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We understand that housing on the campus is limited at Union and wish you to reserve rooms for ____ men and ____ women for us at the Hotel Van Curler, Schenectady. We have listed above fraternity affiliations of men who may be able to stay at Chapter Houses at Union; please contact the Chapter for us and inform us of housing availability.

We would like the following items placed on the agenda for the meeting:

If we are sending representatives to the meeting we will expect to hear from WRUC about four days before the meeting giving exact time and place of meeting, as well as the agenda. We will keep you posted on any changes in our plans which will affect reservations, etc.

Signed _____

